



**Minutes of a Regular Meeting of the  
Coeur d'Alene Public Library Board of Trustees  
August 26, 2015**

**Trustees Present:**

Katie Sayler  
Fay Sweney  
Steve McCrea  
Ann Smart

**Others:**

Melissa Searle, Ref & TS  
Cassidee Smidt, student rep  
Bette Ammon, director

**Call to Order:** The meeting was called to order at 4:01 P.M. by Chairman Sweney.

**Consent Calendar:** Motion to approve consent calendar, Smart; second, McCrea. Approved.

**Director's report:** Gate count and circulation figures slightly down for July but the library has been very busy. Excitement is building for the first Coeur d'Con scheduled for August 29.

**Friends:** The Friends approved \$1000 for more ebooks, \$500 toward North Idaho Reads activities, and \$1000 to purchase View devices and book packets with books and digital readers for the children's department.

**Foundation:** The Mudy & Millie birthday party is scheduled on September 19 at 11am. A committee, including Bette, is meeting next week to discuss interview questions and procedures. There were two applicants for the office manager position; one person withdrew. Kelly will be working through November or December. A representative from the Inland NW Community Foundation will be meeting with the foundation board on October 19 at 4pm. Again concern from the trustees was expressed about how the endowment will be managed. It's not clear how the foundation board plans to solicit funds or bequests to build the endowment in the future. Steve mentioned that it often takes years of planning and educating would be donors. All trustees are welcome to attend the Oct 19 meeting and ask questions.

**Bylaws revision.** Motion to approve, Sayler; second, McCrea. Approved. Bette will bring the signature page to be signed by all trustees at the September meeting and attach the scanned signature page with the amended bylaws to the September minutes.

**Budget.** The final hearing on the city's FY 15/16 budget will take place at the September 2 city council meeting. At this point all the library's requests remain intact.

**Personnel.** Melissa noted that we are currently down 1 part-time circulation clerk (medical issues) and will lose another clerk in September (job elsewhere). If our budget requests survive, we'll be hiring another clerk in October. The advertisement has been posted and distributed widely.

**American Library Association conference report.** Discussion about various ideas including “anonymizing.” This involves collecting data from and about patrons all the while protecting privacy. The board talked about library card registration forms where patrons can opt out of receiving a newsletter or survey request. The board also discussed the practice in some libraries of loaning hotspots to patrons for internet connectivity. The need for faster internet connectivity citywide was also discussed.

**Idaho Commission for libraries video.** Tabled until September meeting.

**Joint CLN and CdA trustees meeting.** Yes, the two boards should meet to discuss issues in common such as the Lake City HS branch, CdA Press digitization, legislators. A November meeting sounds good - date and place to be determined.

**Next meeting.** September 23, 2015 at 4pm.

**Adjournment:** Adjourned 5:40 p.m.

Respectively submitted,  
Bette Ammon