



**Minutes of a Regular Meeting of the  
Coeur d'Alene Public Library Board of Trustees  
April 29, 2015**

**Trustees Present:**

Katie Saylor

Fay Sweney

Ann Smart

**Others:**

Kiki Miller, council liaison

Crystal Miller, Circulation manager

Cassidee Smidt, student rep

Bette Ammon, director

**Call to Order:** The meeting was called to order at 4:09 P.M. by Chairman Sweney.

**Consent Calendar:** Motion to approve consent calendar, Saylor; second, Smart, Approved.

**Director's report:** Bette noted the significant increase in database use in March, as well as the increase in the number of downloaded books and songs. The board inquired about outreach to Head Start and WIC. Susan Thorpe and Barbara Brambila bring free books and present programs to Head Start children. Crystal Miller visits WIC monthly to provide books and a storytime. Laura has been meeting with a Chamber of Commerce committee to describe the library's efforts to bring more books to more families throughout the year.

**Friends:** The Friends are providing hospitality for numerous library programs in May. In fact, the community room is scheduled for every available evening in May. The Friends also are paying for two new chairs in the Teen Central area.

**Foundation:** All efforts are going toward the Spring Concert scheduled for May 9 featuring Ruth Pratt. David, Bette, and Mike Kennedy will be doing the fundraising during the intermission.

**Library Partners (School/community library committee).** Three committee members presented to the School Board at their April 6<sup>th</sup> meeting and will present to City Council on May 5. The full April committee meeting was postponed.

**City Council Liaison.** Kiki spoke about strategic planning and noted that the council would be bringing forth their top goals at the strategic planning meeting scheduled for May 12.

**Bylaws revision.** Tabled until Melissa Tosi, human resources, can attend a board meeting.

**Director evaluation alternative forms.** All recommended retaining the current evaluation form but adding a preface (attached). Discussion about linking the monthly director's report to goals and requirements from the job description. Bette will send the current job description to board members as well as the amended evaluation form. Board members should return their completed copies to the board chair as soon as possible so the evaluation can take place at the May meeting.

**Next meeting. May 27, 2015 at 4pm.**

**Adjournment:** Adjourned 5:20 p.m.

Respectively submitted,  
Bette Ammon