



**Minutes of a Regular Meeting of the  
Coeur d'Alene Public Library Board of Trustees  
March 25, 2015**

**Trustees Present:**

Katie Saylor  
Doug Fagerness  
Fay Sweney  
Steve McCrea  
Ann Smart (via Facetime)

**Others:**

Leo (via Facetime)  
Susan Thorpe, youth services librarian  
Kelly Lattin, Foundation  
Cassidee Smidt, student rep  
Bette Ammon, director

**Call to Order:** The meeting was called to order at 4:05 P.M. by Chairman Sweney.

**Consent Calendar:** Motion to approve consent calendar, Saylor; second, McCrea, Approved.

**Director's report:** Along with Jeff Crowe (CdATV) and Brandon Russell (City IT), several library staff members saw a demonstration of a new projector and other devices that could improve viewing in the community room and allow for wireless connectivity.

**Friends:** The Friends allocated \$300/month for playaways and are providing hospitality for a number of library programs scheduled in the coming months. In addition the Friends approved \$500 for the annual volunteer breakfast scheduled for June 13.

**Foundation:** After receiving slightly over \$400,000 (a bequest from former library volunteer Gerda Ormesher), the Foundation invested \$375,000 in their endowment and will make the remainder (plus savings) for library projects. May 9 is set for a fundraising concert. The trustees hope the ReTool box computer training program will be ongoing.

**Library Partners (School/community library committee).** The committee met March 24 to plan the presentations that will take place at the April 6 school board meeting and the April 7 city council meeting. The Kroc Center committee will convene soon to discuss options for a library kiosk there. The next full committee meeting will be April 21 at 3pm in the Kroc Center.

**City Council Liaison.** Kiki spoke about the experimental plan to have food trucks parked and open in the lower city hall parking lot on a day in early April. There is some concern about library staff parking and how the nearby food trucks might affect the library.

**Bylaws revision.** Mike Gridley, city attorney, approved the amended bylaws and added some new language consistent with the recently amended city personnel policy. After much discussion, the trustees agreed to continue working on language. Fay and Bette will make suggested changes to Gridley and bring his recommendation to the April meeting.

**Long range plan revision.** Motion to approve the revised Long Range Plan, McCrea; second, Saylor. Approved and attached to these minutes.

**Code revision request.** Upon further review, it was discovered that there are other parts of the current city code that need revising. Motion to recommend changes in the code as follows, McCrea; second, Fagerness. Approved.

2.44.020: REPORTS: The terms for all members of the library board of trustees shall be as provided by Idaho Code section 33-2604, which states there shall be five (5) library trustees appointed by the mayor and council, from among city residents. One additional member shall be a high school student, who attends school within the boundary of School District 274 lives within the Coeur d'Alene city limits, between the ages of fourteen (14) and eighteen (18) years old and shall serve in an advisory capacity only and may not vote. One member of the city council shall act as a liaison for the library board with the city council. The mayor and city council shall appoint one person who is a resident of Kootenai County, but who does not reside in Coeur d'Alene, to be a liaison to the library board. The Kootenai County liaison shall not be one of the five (5) appointed trustees of the library board and shall not have voting rights. All terms shall be five (5) year appointments, with staggered terms for the appointed voting board of trustees, and shall commence on October 1 of the appropriate year and terminate September 30 of the appropriate year, except for the high school student whose term shall be for one year. Any trustee may be removed by the city council by the unanimous vote of all of its members. The liaison may be removed at any time by a majority vote of the city council and may be reappointed by a majority vote of the city council at the end of any term. (Ord. 3112 §4, 2003: Ord. 2572 §2, 1993: Ord. 2430 §1,

**2.44/020: REPORTS:**

A. The board of trustees shall make monthly reports to council not later than thirty (30) days following the end of each month.

B. Such reports shall include various sums of money received and their sources, expenditures, number of items added and deleted plus general circulation and program information, and other such information as they may deem of general interest and as the council may require.

**National Library Week activities:** Bookmark with programs detailed distributed.

**Director evaluation alternative forms.** Distributed. The trustees will make recommendations at the April meeting.

**Computer lab use:** Library staff is grappling with some behavior issues in the lab which offers unfiltered internet access. Mitigation efforts are ongoing.

**Next meeting.** April 22, 2015 at 4pm.

**Adjournment:** Adjourned 5:45 p.m.

Respectively submitted,  
Bette Ammon