



**Minutes of a Regular Meeting of the  
Coeur d'Alene Public Library Board of Trustees  
December 10, 2014**

**Trustees Present:**

Katie Sayler  
Doug Fagerness  
Fay Sweney  
Steve McCrea  
Ann Smart

**Others:**

Kiki Miller, City Council liaison  
Susan Thorpe, Children's librarian  
Kelly Lattin, Foundation  
Cassidee Smidt, student rep  
Bette Ammon, director

**Call to Order:** The meeting was called to order at 4:05 P.M. by Chairman Sayler.

**Consent Calendar:** Fay asked about the Region Reads book choice which was discussed at a meeting listed in Bette's report. The book under consideration is one about Idaho's wine country. Fay noted that December 10 is "Dewey Decimal Day!" Motion to approve Sweney; second, Smart. Approved.

**Friends/Foundation:** Kelly reported that the Foundation is working on the annual Muddy & Millie & Santa sing-a-long scheduled for Dec 13. The Foundation board will be working on their annual plan at a retreat in January. The Friends allocated \$2000 for the annual programming plan developed at the staff in-service in November (the Friends paid for the staff lunch on the in-service day.)

**Director's annual review:** Tabled until the Chair receives input from the city peer review process.

**School/community library exploratory committee.** Kiki, Steve, and Bette met with the school librarian and one of the vice principals at Lake City High School and toured that facility. Several ideas and options were discussed. The committee will meet again in January.

**Credit card.** The library's credit card had 5 fraudulent charges placed in November. The card is replaced and the police are investigating. The charges have been dismissed.

**Personnel update.** Our committee interviewed eleven candidates for the part-time library clerk and part-time library pages vacancies. Candidates have been selected and Human Resources is presently finishing up references and background checks.

**Staff retreat and annual program plan.** On November 11 the staff met for 4 hours of in-service work. They spent time on technology training, customer service awareness, and program planning for the year. Nearly all staff signed up for different programs throughout the year. Motion to approve annual program plan, McCrae; second, Fagerness. Approved.

**Election of officers.** Motion to approve Fay Sweney as Chair, Smart; second, McCrea Approved. Motion to approve McCrea, as Vice-chair McCrea; second, Smart. Approved.

**Food for Thought book discussion group and Seed Catalog.** Doug spoke about these two programs he initiated and how happy he is to be involved with the programs and the library board. He loves the library! The book discussion group is going well and they're considering bringing in a speaker this spring. Doug has been giving the seed catalog project some thought and we'll be surveying patrons to determine which seeds they'd like. In April he'll be setting up outside the library entrance again distributing seedlings and poems.

**CdA Up.** Katie discussed this start-up group. She and Virginia Johnson are working on a concept of gathering businesses and organizations together to coordinate efforts to raise reading skills. Kiki mentioned the North Idaho Family Group as a good organization to include.

**Next meeting.** January 28, 2015 at 4pm.

**Adjournment:** Adjourned 5:13 p.m.

Respectively submitted,  
Bette Ammon