



**Minutes of a Regular Meeting of the
Coeur d'Alene Public Library Board of Trustees
September 24, 2014**

Trustees Present:

Katie Saylor
Fay Sweney

Steve McCrea
Ann Smart

Others:

Kiki Miller, liaison
Crystal Miller, circulation manager

Cassidee Smidt, student rep
Bette Ammon, director

Call to Order: The meeting was called to order at 4:03 P.M. by Chairman Saylor.

Consent Calendar: The Board noted the uptick in Freegal and Overdrive stats. Patrons can download up to 5 songs a week through Freegal and also stream albums. McCrea asked about the status of CdA Press digitization project which was mentioned in Christopher's staff report. Bette explained that we're satisfied with the specs we've received but are looking for a more economical data storage solution. Motion to approve Consent Calendar with amendment to Special Meeting minutes, McCrea. Approved.

Friends/Foundation: Friends allocated \$1000 for Playaway (digital) books for children. David and Bette presented a demonstration of some of the library databases. The Foundation hosted a great Muddy & Millie birthday program with over 200 attending. ReTool box classes will be held through October. Ruth will be retiring the first of November.

Director's annual review: Tabled until the Chair receives input from the city peer review process.

Budget. Bette distributed a breakdown of how the increase in the materials budget will be distributed with more money in each collection fund plus money set aside for the newspaper digitization project, additional funds for ebooks, and funding for an online foreign language tutorial database. Motion to approve the FY 2014 2015 budget, McCrea; second, Smart. Approved.

School/community library exploratory committee. As noted in the special meeting minutes for September 11, 2014, a group of interested parties held a preliminary discussion. The Board agreed that Steve McCrea would be their representative to this group plus one additional (and available) board member. Kiki reported that two other individuals – Pam Pratt from the Chamber of Commerce education committee and someone from the Kroc center – would also like to be involved. Bette will contact Matt Handleman to set up the next meeting.

Staff in-service. Bette noted that the staff would be having a ½ day in-service session on November 11, 2014. The library will be closed for the Veteran's Day holiday. The staff will work on a yearlong calendar of events, technology training, and customer service.

Annual calendar. Discussion about closing earlier on the eves of Thanksgiving, Christmas, and New Year's. The decision is to close at 5pm on those dates. In addition the library will stay open on Martin Luther King Jr. Day and President's Day. This year will be an experiment to see if the gate count justifies staying open those holiday Mondays. Motion to approve the 2014/2015 calendar, McCrea; second, Smart. Approved.

Board terms. The topic of board terms was mentioned at the Committee Chairs meeting that Katie attends monthly. Library board terms are set by Idaho Code with no mention of term limits. Interim city administrator Tymeson suggested that rotating board chair positions is encouraged.

Next meeting: October 22, 2014

Adjournment: Adjourned 5:40 p.m.

Respectively submitted,
Bette Ammon