

# Minutes of a Regular Meeting of the Coeur d'Alene Public Library Board of Trustees July 23, 2008

Trustees Present: Kathleen Saylor, Chairman  
Steve McCrea  
Ann Smart  
Kathy Canfield-Davis  
Fay Sweney

Others: Bette Ammon, Director  
Suzanne Podrabsky, Admin. Asst.  
Garrett Dickson, Circ. Clerk  
Deanna Goodlander, Council Liaison

**Call to Order:** The meeting was called to order at 4:02 P.M. by Chairman Saylor.

**Introductions:** Garrett Dickson, circulation clerk at the library, was introduced and welcomed by the Board.

**Consent Calendar:** Motion by Sweney and seconded by KCD to accept the consent calendar. Motion carried.

**Director's Report:** After testing the print release/copy station it was decided there were too many unanswered questions to begin using it with patrons. Christopher Brannon will forward our concerns to the software developer and go from there.

**Budget/Planning:** Many ideas were discussed to give the best possible service without hiring additional needed staff. Brainstorming included shift changes, closing early, and closing 1 day of the week. Also discussed was placing volunteers in clerk positions, unfortunately that wouldn't be feasible due to confidentiality laws, reliability issues and the lack of technical skills unique to a library. Volunteers have been a wonderful asset when shelving books and assisting with programs.

Ruth Pratt will be looking into a grant that could provide initial funding for a position, if the grantor could be assured there would be continued funding down the road.

KCD brought the question of unions to the table. Other (not all) departments have representation and perhaps it may be time to explore the options there.

**Gathering of the Minds:** The Board decided it was time to meet with the Finance Director, Human Resource Director, Asst. City Administrator, City Administrator, Mayor and Council Liaison. Solutions need to be found before staff break down.

**Vacation hours:** Staff will be taking ~~there~~ their vacations and won't be in risk of losing those hours.

**Thanksgiving Eve:** Motion made by McCrea, and 2<sup>nd</sup> by Smart, that from this point on the library will close at 6:00pm the day before Thanksgiving. Motion carried.

**Art Gift:** The library was selected to receive a \$1,000 art piece from Art on the Green. The Director along with a representative from the Art Commission will make the Selection of Friday, August 1<sup>st</sup>.

**Congratulations:** Kudos to the Director for being chosen as the next Vice-President Elect to the Idaho Library Association!

**August Meeting:** The August meeting will be scheduled for 8/27/08 at 4:00.

**Adjournment:** Motion was made by McCrea and seconded by KCD to adjourn at 5:35.

Respectively submitted,

Suzanne Podrabsky, Administrative Asst.